



Legislation Text

File #: 22-1487, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-14-2022

**Requesting Agency: Department of Housing Stability
Division:**

**Subject Matter Expert Name: Israel Cruz
Email Address: Israel.Cruz@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and BUSCO, INC. to provide daily bus transportation to individuals experiencing homelessness between designated central downtown areas and various approved shelter locations citywide.

Approves a contract with BUSCO, INC. for \$950,000 and through 12-31-2023 to provide daily bus transportation to individuals experiencing homelessness between designated central downtown areas and various approved shelter locations citywide (HOST-202265184). The last regularly scheduled Council meeting within the 30-day review period is on 12-19-22. The Committee approved filing this item at its meeting on 11-16-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202265184

Vendor/Contractor Name (including any "DBA"): BUSCO, INC.

Type and Scope of services to be performed:

BUSCO, INC. will provide transportation to women and men experiencing homelessness within the City and County of Denver daily from designated Central Downtown Denver areas to various approved shelter locations throughout Denver.

Scope of work:

BUSCO, INC. will provide bus transportation to individuals experiencing homelessness daily throughout the term of this contract.

- Busco, Inc, will provide bus transportation to individuals experiencing homelessness daily through the term of this contract using a 54-passenger motor coach. Transports are from designated points of origin to designated destinations and occur every morning and evening.
- Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver and ending locations are in the vicinity of I-70 and Colorado Boulevard.
- Busco will provide ADA accessible vehicles for individuals in wheelchairs or with other mobility impairments.
- Passenger groups are to be picked up and dropped off within a 3-hour window in the morning and a 3-hour window in the evening daily. The morning route window begins at approximately 6:00 a.m. and evening routes begin at approximately 5:00 p.m.
- Transportation will allow for rider capacity of approximately 200 people in the morning and 300 in the evening.
- All additional routes must be approved by HOST management. Additional routes cannot exceed the allocated budget for the current term of the contract.
- Busco, Inc. must have a contingency plan that includes notification to HOST management, shelter locations and clientele if they cannot run routes and/or routes are running late.

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

1/1/2023 to 12/31/2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$950,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)