



Legislation Text

File #: 23-0131, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 2-13-2023**

**Requesting Agency: DOTI**  
**Division:**

**Subject Matter Expert Name: Travis Bogan**  
**Email Address: Travis.Bogan@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and BBH Management Solutions, LLC to continue providing task-based project management services for the Department of Transportation and Infrastructure, citywide, while a new procurement is completed.**

Amends an on-call contract with BBH Management Solutions, LLC by adding one year for a new end date of 3-1-2024 to continue providing task-based project management services for the Department of Transportation and Infrastructure, citywide, while a new procurement is completed. No change to contract amount (201839342-02/ 202366538-02). The last regularly scheduled Council meeting within the 30-day review period is on 3-20-2023. The Committee approved filing this item at its meeting on 2-14-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: 201839342-02/ 202366538-02**

**Vendor/Contractor Name (including any "DBA"): BBH Management Solutions, LLC**

**Type and Scope of services to be performed:**

This SBE On-call Project Management services contract provides support and/or staff augmentation for project(s) as identified by the Department of Transportation and Infrastructure (DOTI). It is in the best interests of DOTI and the City at large to extend this SBE On-Call Project Management contract beyond the standard three (3) years. By extending the SBE Project Management On-Call Contract one additional year, DOTI can continue to provide support for projects currently underway without disruption.

DOTI is in the process of procuring new SBE On-Call Project Management contracts, with advertisement anticipated Q1 2023 and contract execution anticipated Q2 2023.

**See On-Call Fact Sheet**

**Location (if applicable): Citywide**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): SBE**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

amendment

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Length

***If length changing***

**What was the length of the term of the original contract?**

3/2/2018 - 3/1/2023

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

3/2/2018 - 3/1/2024

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**