



Legislation Text

File #: 22-0994, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 8-22-2022

Requesting Agency: Denver Economic Development and Opportunity
Division:

Subject Matter Expert Name: Ken Arellano
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Work Options for Women to provide services to approximately 160 individuals in the form of hands-on culinary training with employment focused barrier resolution, such as job training, financial stress management, and employment support in the culinary field.

Amends a contract with Work Options for Women (WOW) to add \$319,492 for a new contract total of \$690,992 and one year for a new end date of 6-30-2023 to provide services to approximately 160 individuals in the form of hands-on culinary training with employment focused barrier resolution, such as job training, financial stress management, and employment support in the culinary field, citywide (202159488-00/ 202263920-01). The last regularly scheduled Council meeting within the 30-day review period is on 9-26-2022. The Committee approved filing this item at its meeting on 8-24-2022.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 202159488-00/ 202263920-01

Vendor/Contractor Name (including any "DBA"): Work Options for Women (WOW)

Type and Scope of services to be performed:

Scope of work:

Work Options for Women will provide hands on culinary training with employment focused barrier resolution to include:

- Culinary skills-based training by professional chefs in a commercial kitchen.
- Attainment of the following certificates: ServSafe Food Handlers Certificate, Allergen Training Certificate, 42 COVID ServSafe Certificates, Work Options Training Completion Certificate, the National Restaurant Association's Restaurant Ready Certificate, the possibility of a ACF Prep Cook Certification for qualified students who complete the initial training and have excellent attendance.
- A weekly financial incentive for display of employable behaviors.
- Individualized Employment focused case plan created with a case manager to reduce and or resolve barriers to employment which will include resource referrals and support.
- Job Readiness classes including resume writing and interview prep.
- Mind Over Matter Cognitive Behavioral classes.
- Financial Stress Managements classes taught twice weekly by The Financial Health Institute.
- Employment support until a student becomes employed.
- A 12 month follow up support once a student is employed.

Executive Summary

Work Options for Women (WOW) is a 501 (c) 3 nonprofit organization that was created in Denver in 1997 in response to the Welfare Reform Act of the previous year. In 2021, WOW rebranded as Work Options (WO) to better represent the already gender inclusive program that serves individuals in the community who have struggled with finding and maintaining long-term employment, individuals who are navigating the justice system, experiencing housing insecurity, or need additional workplace skills and experience. Work Options students gain job-ready, transferable skills that lead to employment. Work Options' job training and supportive programming helps students learn culinary skills, job-readiness skills and gain the confidence to sustain employment. WO works in partnership with students to help each reduce and or resolve their individual barriers to sustainable employment. The program incorporates hands-on learning taught by professional chef instructors in actual commercial kitchens. Students can practice the skills they have learned in their future work environment.

The job readiness training includes individualized case management, resume building, a cognitive behavioral therapy class, interview prep, and a financial literacy class to help the students better understand how to manage their finances. After completing the core training, most students immediately begin job search and are employed within a week. Some will opt to spend an extra two weeks training to earn the American Culinary Federation Prep Cook Certification, and others will be selected to gain hands-on work experience as a line cook apprentice on The Helping Hen food truck.

Graduates are assisted in their job search and work throughout the Food Service sector including hospitals, retirement/nursing centers, school, restaurants, food manufacturing and more. The program is free to the students and is paid for through public and private partnerships and food service sales. WO has three training locations: Adams County, Denver County, and a mobile culinary classroom.

Location (if applicable): Citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport

concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Length and cost

If length changing

What was the length of the term of the original contract?

07/01/2021 - 06/30/2022

What is the length of the extension/renewal?

One year

What is the revised total term of the contract?

07/01/2021 - 06/30/2023

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$371,500

What is the value of the proposed change?

\$319,492

What is the new/revised total value including change?

\$690,992

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)