



Legislation Text

File #: 18-1486, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-11-18

Requesting Agency: General Services
Division: Purchasing

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amended Master Purchase Order between the City and County of Denver and Output Services, Inc. to add funds for continued printing services of DMV renewal notification cards.

Amends a master purchase order with Output Services by adding \$160,000 for a new total of \$650,000 and nine months for a new end date of 12-31-19 for continued printing services of DMV renewal notification cards, citywide (SC-00001632). The last regularly scheduled Council meeting within the 30-day review period is on 1-28-19. The Committee approved filing this item at its meeting on 12-18-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SC-00001632

Vendor/Contractor Name (including any "DBA"): Output Services

Type and Scope of services to be performed:

Continued DMV renewal card printing services until DMV, TS, DMO, are able to comply with CDOR - new DRIVES system data requirements while retaining CCD card design aspects. A new RFP will be solicited summer 2019 once specifications can be developed to meet the new system

requirements, and DMV renewal card design elements can be decided and finalized.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

Six months

What is the length of the extension/renewal?

Nine months

What is the revised total term of the contract?

Fifteen months

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$160,000

What is the value of the proposed change?

\$490,000

What is the new/revised total value including change?

\$650,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)