File #: 24-0071, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-22-2024

Requesting Agency: DHS
          Division:

Subject Matter Expert Name: Crystal Porter
Email Address: crystal.porter@denvergov.org
Phone Number:

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a contract between the City and County of Denver and HopSkipDrive, Inc., to provide safe door-to-door transportation services for children/youth involved with or receiving services.

Approves a contract with HopSkipDrive, Inc. $1,500,000 and a three-year term ending on 12-31-2026 to provide safe door-to-door transportation services for children/youth involved with or receiving services from DHS, citywide (SOCSV-202371713-00). The last regularly scheduled Council meeting within the 30-day review period is on 7-29-2024. The Committee approved filing this item at its meeting on 2-7-2024.

Affected Council District(s) or citywide?
citywide
Contract Control Number:
SOCSV-202371713-00
Vendor/Contractor Name (including any "DBA"):
HopSkipDrive
Type and Scope of services to be performed:
DHS serves many children and youth both in the home and in out-of-home placement. These children may present with various levels of need including medical complications and socio emotional difficulties. Transportation needs of these children to, from, or in conjunction with any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities,

placement, and/or therapeutic services, and medical appointments often presents a challenge for our foster homes who often have multiple foster children in their care with competing needs. DHS recognizes these challenges and is seeking to assist with these transportation needs to ensure we meet the needs of all the children/youth involved with DHS. Under this agreement, HopSkipDrive, Inc. shall maintain a ready and available pool of approved drivers and will provide door-to-door transportation services of children/youth ensuring clients receive services in a safe environment:

    a. HopSkipDrive, Inc. shall provide both pick-up and drop-off transport services to minor children/youth between placement and school or school-related activity(s) ensuring a safe environment and maintain current records of each youth's name, dates of trips, and services.

    b. HopSkipDrive, Inc. shall also provide transportation to, from, or in conjunction with any activity connecting a child to their school of origin, supervised parenting time, extracurricular activities, placement, and/or therapeutic services.

HopSkipDrive, Inc. is responsible for staffing levels and vehicle availability necessary for operation of these transportation services to provide the most economical and appropriate transport services including, but not limited to, all management, personnel, scheduling, dispatching and route coordination, reporting, and work schedules. Most children have a history of trauma. HopSkipDrive, Inc. will ensure services are trauma-informed and provide training for staff, including any transportation contractors, as necessary to ensure safe door-to-door services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):
N/A
Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?
new
Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts

Current Contract Amount (A)
$1,500,000

Current Contract Term
01/01/2024 - 12/31/2026