



Legislation Text

File #: 20-1235, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 10-26-20

**Requesting Agency:** Department of Housing Stability  
**Division:**

**Subject Matter Expert Name:**

Name: Melissa Thate
Email: Melissa.Thate@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Northeast Denver Housing Center, Inc., to increase the maximum contract amount, modify other terms of the agreement, and to continue to operate the Coronavirus Emergency Rental and Utility Assistance Program.**

Amends a contract with Northeast Denver Housing Center Inc. by adding \$1,200,000 for a new total of \$3,200,000 to operate the Coronavirus Emergency Rental and Utility Assistance Program. No change to contract duration (HOST-202054983-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-30-20. The Committee approved filing this item at its meeting on 11-4-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** HOST-202054983-01

**Vendor/Contractor Name (including any "DBA"):** Northeast Denver Housing Center Inc.

**Type and Scope of services to be performed:**

The purpose of this contract amendment is to add \$1,200,000 to an existing Coronavirus Relief Fund Subaward of \$2,000,000 for a new total of \$3,200,000 through the Department of Housing Stability (HOST). These funds will be provided to Northeast Denver Housing Center Inc. (NDHC) to be utilized for administration of the Coronavirus Emergency Rental and Utility Assistance Program. NDHC will provide up to six months of housing rental assistance and up to two occurrences of utility assistance to eligible households in the City and County of Denver. The program is designed to help residents avoid an eviction and maintain housing stability by assisting low- and moderate-income residents (80% area median income and below) who are experiencing a housing crisis due to the COVID-19 public health emergency. This contract will serve approximately 720 unduplicated households.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$2,000,000

**What is the value of the proposed change?**

\$1,200,000

**What is the new/revised total value including change?**

\$3,200,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**