



Legislation Text

File #: 16-1082, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

Date Submitted: 11-1-16

Requesting Agency: General Services  
Division: Purchasing

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving an amendment to a Master Purchase Order between the City and County of Denver and Wagner Equipment Company to increase the dollar amount for medium and heavy duty equipment trailer parts.**

Adds \$850,000 and one year to the contract with Wagner Equipment Company for a total contract of \$2.1 million through 7-31-18 for medium and heavy duty equipment and parts to maintain the City vehicle fleet (0298A0813).

Affected Council District(s) or citywide? CW

Contract Control Number: 0298A0813

Vendor/Contractor Name (including any "DBA"): Wagner Equipment Co

Type and Scope of services to be performed: equipment and parts for fleet management

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport

concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

**For New contracts**

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

**For Amendments/Renewals Extensions:**

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

***If length changing***

What was the length of the term of the original contract? 3 Years

What is the length of the extension/renewal? 1 year

What is the revised total term of the contract? 4 years

***If cost changing***

What was the original value of the entire contract prior to this proposed change?  
\$1.25M

What is the value of the proposed change? \$850,000

What is the new/revised total value including change? \$2,100,000

***If terms changing***

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)