



Legislation Text

File #: 23-0723, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-05-2023**

**Requesting Agency: Department of Housing Stability  
Division:**

**Subject Matter Expert Name: Dave Riggs**

**Email Address: [dave.riggs@denvergov.org](mailto:dave.riggs@denvergov.org) <mailto:dave.riggs@denvergov.org>**

**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Colorado Safe Parking Initiative to operate and expand safe parking sites for people experiencing homelessness, citywide.**

Amends a contract with the Colorado Safe Parking Initiative (CSPI) by adding \$600,000 for a new total of \$750,000 and 31 months for a new end date of 12-31-2025 to operate and expand safe parking sites for people experiencing homelessness, citywide (HOST-202263356 / HOST-202368518-01). The last regularly scheduled Council meeting within the 30-day review period is on 7-10-2023. The Committee approved filing this item at its meeting on 6-7-2023.

**Affected Council District(s) or citywide?**

council districts 4 and 10 with two additional locations to be determined at a later date

**Contract Control Number:**

HOST-202263356 / 202368518-01

**Vendor/Contractor Name (including any "DBA"):**

Colorado Safe Parking Initiative

## **Type and Scope of services to be performed:**

Colorado Safe Parking Initiative will provide:

- A minimum of four safe parking sites with eight parking spaces at each location. At least one safe parking site will serve RVs, if possible. (Two locations are currently operational. Milestones include having a third safe parking site established and operating by 12/31/23, and a fourth by 8/31/24.)
- Suppliers for basic hygiene services, including portable toilets, potable water, handwashing stations, trash, and recycling collection.
- Orderly set-up allowing for appropriately sized spaces that comply with public health guidelines for social distancing and parking for cars. RVs will be served when possible.
- Management of security within the space and the immediate area surrounding the space.
- A code of conduct, agreements for participation, and safety protocols.
- A goal of low barrier access, including but not limited to self-defined families, pet ownership, active substance use disorder, behavioral health concerns that would prohibit access to other shelter options, no time limits, no compulsory services.
- Permits for guests to park in designated spaces and sign a guest agreement.
- Safe parking signage posted clearly in all lots; parking without a permit is not allowed.
- Drinking water.
- Electricity, if possible (highly recommended, but not required).
- Additional amenities such as access to showers, meal service, computers, clothing banks, and storage also vary by site, and are not required but are suggested services.
- Housing-focused case management/services, including acquisition of public benefits and housing-ready materials will be provided.
- Guest access to individualized professional case management and supportive services through collaborative community partnerships, including housing search and placement, employment development and placement, and referrals to health, substance misuse, and mental health care.
- Motel vouchers and/or referrals to motels and/or emergency shelters for guests during severe weather, or for health and vehicle-repair emergencies.
- A central point of intake and referral to SafeLots across the Denver Metro Area (DMA), coordination of all data collection and conduct site evaluations.

## **Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?  
amendment**

**Was this contractor selected by competitive process or sole source?  
Competitive process**

## **For New contracts**

**Term of initial contract:**

## **Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Cost and length of term

***If length changing***

**What was the length of the term of the original contract?**

06/01/22 - 05/31/23

**What is the length of the extension/renewal?**

**31 months**

**What is the revised total term of the contract?**

06/01/22 - 12/31/2025

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**\$150,000**

**What is the value of the proposed change?**

**\$600,000**

**What is the new/revised total value including change?**

**\$750,000**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**