



Legislation Text

File #: 23-1888, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-4-2023

Requesting Agency: DEN
Division:

Subject Matter Expert Name: Kevin Forgett
Email Address: Kevin.forgett@flydenver <mailto:Kevin.forgett@flydenver>.com
Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Aero Snow Removal (CO) LLC concerning office facilities and ground space lease for snow removal operations for United Airlines at Denver International Airport.

Approves a lease with Aero Snow Removal (CO) LLC for rates and charges and for one year with an end date of 08/01/24 with two one-year options to extend to lease ground space for snow removal operations for United Airlines at Denver International Airport, in Council District 11. PLANE-202370432. The last regularly scheduled Council meeting within the 30-day review period is on 1-8-2024. The Committee approved filing this item at its meeting on 12-6-2023.

Affected Council District(s) or citywide?

Council District 11

Contract Control Number:

PLANE-202370432

Vendor/Contractor Name (including any "DBA"):

Aero Snow Removal LLC

Type and Scope of services to be performed:

This request is for a non-competitive lease agreement between Aero Snow Removal LLC (Aero Snow) and Denver International Airport (DEN). Aero Snow is a snow removal contractor for United Airlines. Aero Snow plans to lease approximately 21,000 sq. ft.

of ground space for a trailer and equipment parking. The lease term will be for one year with 2 one-year lease extension options; contingent on Aero Snow having a contract with United.

Airline rates and charges are established on “cost recovery” concepts whereby the annual cost of operating DEN forms the basis for the rate, fee, or charge assessed to the airlines. The Airport recalculates airline rates and charges each year based on its operating budget, debt service, amortization and projected aviation activity levels and reconciled at year-end based on actuals “true-up.” The airline/airport use and lease agreement specifies the types of costs that are used to calculate airline rates and charges. Examples of rates and charges include landing fee (fee for every time a plane lands on the runway), Terminal Complex rental rate (Per square foot rate to lease space in the Terminal (e.g., office, holdroom, ticketing)), concourse ramp, fee to recover the cost of leasing the ramp area associated with a gate, Automatic Guideway Transportation System (Passenger fee to use the train system between the terminal and concourses).”

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Sole source

For New contracts

<i>Current Contract Amount (A)</i>
Rates & Charges

<i>Current Contract Term</i>
08/01/2023 - 08/01/2024

+ two one-year options to extend