



Legislation Text

File #: 20-1502, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 12-04-02

**Requesting Agency:** Department of Transportation and Infrastructure  
**Division:**

**Subject Matter Expert Name:**

Name:	Jason Gallardo
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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract between the City and County of Denver and Nelson/ Nygaard Consulting Associates, Inc. for on-call multimodal and transportation planning, transit planning and design, and data collection professional services, citywide.**

Approves a contract with Nelson/Nygaard Consulting Associates, Inc. for \$4.5 million and through 1-14-24 for on-call multimodal and transportation planning, transit planning and design, and data collection professional services, citywide (DOTI-202056616). The last regularly scheduled Council meeting within the 30-day review period is on 1-19-21. The Committee approved filing item at its meeting on 12-15-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** DOTI-202056616

**Vendor/Contractor Name (including any "DBA"):** Nelson/Nygaard Consulting Associates, Inc

**Type and Scope of services to be performed:**

1. Multimodal and Transportation Planning (30% MWBE): Work in this category is related to planning for multimodal projects and general transportation efforts. Work will include large-scale, citywide planning efforts, network plans, corridor plans, location assessments and recommended improvements, systematic application plans, program implementation plans that include fiscal analysis, and next steps studies. Work will support pedestrian, bike, transit, freight, curbside management, parking, vision zero, congestion mitigation, corridor operations, smart cities, transportation demand management, safe routes to school, grant applications, adaptive streets, and strategic mobility efforts.

- Multimodal planning
- o Existing conditions research
- o Project assessments, conceptual design, and project scope definition
- o Alternatives analysis
- o Public involvement management
- o Program evaluation and prioritization
- o Development of assessment and analytic tools
- o GIS analyzation
- o Pedestrian/Bike/Transit/Parking/Vehicle counts
- o Modeling/Traffic analysis
- o Data collection and evaluation
- o Determine vision/goals/measures
- o Development of measures/metrics and reports
- Programming and Fiscal
- o Grant application support
- o Funding analysis
- o Project budget development
- o Work phase scheduling
- o Risk analysis
- o 1, 5, and 10-year implementation plans
- o Guidelines and process development
- Policy, Process, and Guideline Development
- o Policy review and develop guidance and education briefs
- o Develop process procedures, guidelines and tools/implementation kits for work activities
- o Help strategically develop programs
- o Conceptual Design
- o Planning and engineering support to conduct project assessments (10% design)
- o Engineering support to conduct on-site assessments to determine infrastructure improvements
- o Engineering support to complete work orders
- o Engineering support to conduct road safety/school safety assessments

2. Transit Planning and Design (18% MWBE): Work in this category is related to planning and design for transit programs and projects. Work will include short and long-term citywide transit planning, capital investment corridor planning and design, transit service planning, transit amenity planning and design, transit speed and reliability planning and design, enterprise systems planning, transit procurement support, and transit program planning.

- Short and Long-term Citywide Transit Planning
- o Large scale city or network-wide long-range planning efforts including visioning, conceptual design, outreach and implementation strategies
- Capital Investment Corridor Planning and Design

- o Large-scale short and long-range planning efforts along key Capital Investment Corridors to prepare for significant transit improvements. This can include visioning, conceptual design, NEPA, outreach, modeling, traffic modeling, and financial planning.
  - o Concept to 100% design and engineering plans for transit improvements
  - o AutoCAD drawings and plan sheets
  - Transit Service Planning
  - o Transit Service planning for large-scale citywide efforts as well as smaller neighborhood-scale service improvements. This can include visioning, outreach, modeling, service planning, and implementation strategies.
  - Transit Amenity Planning and Design
  - o Bus Stop Inventory
  - o Passenger Amenity Program Typology and Prioritization Study
  - o Mobility Hubs
  - o Can also include database development, outreach, prioritization planning, existing conditions analysis, financing and funding, conceptual design, design, and creative implementation strategies.
  - Transit Speed and Reliability Planning and Design
  - o Includes planning, conceptual design, design, outreach, and implementation strategies
  - Enterprise Systems Planning
  - Transit Procurement Support
  - Transit Program Planning
3. Data Collection (35% MWBE): Work in this category is related to the collection of data to be used in planning, engineering, and parking studies and designs. The types of data include, but are not limited to, vehicular traffic counts, bike/pedestrian counts, and parking occupancy counts. Asset inventory and condition assessment services may also be requested. Tasks may be standalone or in support of larger projects or programs.
- Data collection for traffic counts, bike/pedestrian counts, and parking occupancy counts
  - Data collection in support of development
  - Data collection in support of traffic signal timing plans and warrant studies
  - Delivering data in CCD approved formats, for use in asset management systems

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** 1/15/2021 - 1/14/2024

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$4,500,000.00

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**