



Legislation Text

File #: 23-0890, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-3-2023**

**Requesting Agency: Sheriff  
Division:**

**Subject Matter Expert Name:** Major Kelly Bruning  
**Email Address:** [Kelly.Bruning@denvergov.org](mailto:Kelly.Bruning@denvergov.org) <mailto:Kelly.Bruning@denvergov.org>  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Keefe Commissary Network, L.L.C. to provide canteen services and related accounting software for inmate canteen accounts at both the County Jail and Downtown Detention Center.**  
Approves a contract with Keefe Commissary Network, LLC for \$8,609,413 and four years to provide canteen services and related accounting software for inmate canteen accounts at both the County Jail and Downtown Detention Center (SHERF-202265233). The last regularly scheduled Council meeting within the 30-day review period is on 8-7-2023. The Committee approved filing this item at its meeting on 7-5-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** SHERF-202265233

**Vendor/Contractor Name (including any "DBA"):** Keefe Commissary Network LLC

**Type and Scope of services to be performed:**

Keefe Commissary Network shall continue to provide commissary services to the persons incarcerated in the Denver jails, additionally the Denver Sheriff department will have the ability to transition to Keefe Cloud at no additional costs and at any time

during this agreement. Keefe will work with DSD and Denver's Technology Services Department to obtain approval, coordination, implementation, and migration to Keefe Cloud.

**Location (if applicable):** Denver Detention Center and Denver County Jail

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

4 years

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

\$8,609,413

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**