



Legislation Text

File #: 23-0755, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-12-25023**

**Requesting Agency: Denver International Airport  
Division:**

**Subject Matter Expert Name: Leann Rush  
Email Address: leann.rush@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Purchase Order between the City and County of Denver and MHL Systems concerning snow equipment parts to support operations at Denver International Airport.**

Approves a master purchase order with MHL Systems for \$650,000 and two years, plus three 1-year options to extend, for snow equipment parts to support operations at Denver International Airport in Council District 11 (SC-00007705). The last regularly scheduled Council meeting within the 30-day review period is on 7-17-2023. The Committee approved filing this item at its meeting on 6-14-2023.

**Affected Council District(s) or citywide?**

**Council district 11**

**Contract Control Number:**

**SC-00007705**

**Vendor/Contractor Name (including any "DBA"):**

**MHL Systems**

**Type and Scope of services to be performed:**

Master Purchase Order (MPO) Number SC-00007705 will replace MPO number SC-00004941 to

supply sole source snow equipment parts. MPO term: two (2) years with three (3) available yearly extensions.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

No  
Master Purchase Order has been issued in accordance with DRMC 20-64(A)(1) of the Revised Municipal Code. Sole Source Procurement.

**For New contracts**

**Term of initial contract:**

6/01/2023 - 5/31/2025

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

3

Term of any renewals (i.e. 1 year each):

One year

**Cost of initial contract term:**

\$650,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**