



Legislation Text

File #: 17-0644, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 05-30-17

Requesting Agency: Parks and Recreation
Division:

- **Name:** Jim Myer / Laura Morales
- **Phone:** 720-913-0681 / 720-913-0633
- **Email:** james.myer@denvergov.org <mailto:james.myer@denvergov.org> / Laura.Morales@denvergov.org <mailto:Laura.Morales@denvergov.org>

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract Services Agreement between the City and County of Denver and Acme Tree Service, Inc. for tree maintenance services.

Approves an on-call contract with Acme Tree Service, Inc. for \$1 million and for two years for tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and other citywide tree maintenance (201735119). The last regularly scheduled Council meeting within the 30-day review period is on 7-24-17. The Committee approved filing this resolution by consent on 6-6-17.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201735119

Vendor/Contractor Name (including any "DBA"): Acme Tree Service, Inc

Type and Scope of services to be performed: Acme will provide services related to tree maintenance throughout the City, including locations on private property. Services include tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code. Acme will also provide emergency tree maintenance services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: Two years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$1,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)