Legislation Details (With Text)

File #:	20-0676 **Version:** 1		
Type:	Bill	**Status:**	Passed
File created:	7/2/2020	**In control:**	Finance & Governance Committee
On agenda:	7/27/2020	**Final action:**	8/3/2020
Title:	A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service. Amends the Classification and Pay Plan for multiple small impact changes, provisionally approved by the Office of Human Resources Executive Director for the period of January 2020 through June 2020. The Committee approved filing this item at its meeting on 7-14-20.		
Sponsors:			
Indexes:	Zach Rothmier		
Code sections:			
Attachments:	1. BR20 0676 OHR Small Impact Class Changes, 2. CB20-0676 - Small Impact Classification Changes, 3. 20-0676 Filed Bill_Small Impact Classification Changes, 4. 20-0676 - signed, 5. 20-0676 - A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service		

Date	Ver.	Action By	Action	Result
8/5/2020	1	Mayor	signed	
8/3/2020	1	Council President	signed	
8/3/2020	1	City Council	placed upon final consideration and do pass	Pass
7/27/2020	1	City Council	ordered published	
7/14/2020	1	Finance & Governance Committee	approved by consent	

OHR/CSA Request Template

Date Submitted: 7-2-20

Requesting Agency: Office of Human Resources
Division:

Subject Matter Expert Name:

Name: Susan O'Neill
Email: Susan.Oneill@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any*

time delete the red "title" or "body" markers from this template.

A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.

Amends the Classification and Pay Plan for multiple small impact changes, provisionally approved by the Office of Human Resources Executive Director for the period of January 2020 through June 2020. The Committee approved filing this item at its meeting on 7-14-20.

Affected Council District(s) or citywide? Citywide

Executive Summary with Rationale and Impact:

Detailed description of the item and why we are doing it. This can be a separate attachment.

To: Denver City Council

From: Karen Niparko, Executive Director of the Office of Human Resources
Nicole De Gioia-Keane, Classification & Compensation Director

CC: Career Service Board - **NO ACTION REQUIRED - FYI ONLY**
Date: July 1, 2020

Subject: Changes to the Classification & Pay Plan **Not** Requiring Career Service Board Hearing Pursuant to DRMC 18-42 and CSR 7-20

Per the adopted process change for streamlining implementation of small impact classification changes to the classification and pay plan (DRMC, CSR April 20, 2018), the Office of Human Resources is required to submit a bill resolution to City Council with a report of any classification changes provisionally approved by the OHR Executive Director twice per year.

Attached please find the classification notices for the small impact changes provisionally approved by the OHR Executive Director for the period of January 2020 through June 2020.

For this timeframe, there are 15 on 06/30/20 small impact classification changes provisionally approved by the OHR Executive Director for submission to City Council for approval:

- Classification Notice 1637 - Outreach Trainer
- Classification Notice 1639 - Revenue Development series
- Classification Notice 1640 - Criminalist series
- Classification Notice 1641 - Real Time Crime Center Technician and Lead
- Classification Notice 1642 - Infrastructure Program Manager
- Classification Notice 1643 - Photo Enforcement Agent II
- Classification Notice 1644 - Chief and Deputy Chief Probation Officer
- Classification Notice 1645 - Forensic Director and Forensic Manager
- Classification Notice 1647 - Deputy Monitor and Senior Deputy Monitor
- Classification Notice 1648 - Project Inspector Supervisor
- Classification Notice 1650 - Emergency Service Worker
- Classification Notice 1651 - Applications Support Administrator Specialist
- Classification Notice 1652 - Right of Way Inspector series

- Classification Notice 1654 - Business License Inspector Supervisor
- Classification Notice 1655 - City Clerk Administrator

The next submission will be in January 2021 for small-impact changes provisionally approved by the OHR Executive Director for the period of July 2020 through December 2020.

POSTING IS REQUIRED

Classification Notice No. 1637

To: Agency Heads and Employees
From: Karen Niparko, Executive Director of the Office of Human Resources
Date: January 31, 2020
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the pay grade of Outreach Trainer (CA3139) and abolishing the Outreach Trainer Hourly (CA3140) classification.

The Office of Emergency Management has requested that the Outreach Trainer classification be modified due to difficulty in recruitment. The Outreach Trainer develops training curriculum and materials, provides training, and evaluates the effectiveness of the training program for members of the public. The Outreach Trainer Hourly classification will be abolished as it is no longer necessary.

CLASSIFICATION PAY GRADE CHANGE(S)

Job Code	Current Class Title	Current Pay Grade & Range	Proposed Pay Grade & Range
CA3139	Outreach Trainer	A-809 ($58,433-$75,963-$93,493)	A-621 ($27.49-$33.82-$40.14)

CLASSIFICATION ABOLISHMENT(S)

Job Code	Current Class Title	Pay Grade & Range
CA3140	Outreach Trainer Hourly	A-809 ($58,433-$75,963-$93,493)

Per Career Service Rule 7-37 A - “If it is determined that changes to the Classification & Pay Plan are necessary, the effective date of any resulting changes to the Classification & Pay Plan shall be the beginning of the first work week following approval by the mayor or by the City Council over the mayor’s veto. Provisional classifications resulting from changes to the Classification & Pay Plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.”

Public Hearing: Yes No in accordance with Career Service Rule 7-21

Type (choose one: Classification; Pay; Benefits; Rule Change; Other):

Fiscal Impact:

Contract Amount (if applicable):

Draft Bill Attached?