



## Legislation Details (With Text)

**File #:** 22-1361 **Version:** 1

**Type:** Bill **Status:** Passed

**File created:** 10/24/2022 **In control:** Finance & Governance Committee

**On agenda:** 11/21/2022 **Final action:** 11/21/2022

**Title:** A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.  
Amends the classification and pay plan by creating four new classifications called Environmental Public Health Technician (I, II, III, and Supervisor), as well as changing the pay grade of Veterinary Technicians (Apprentice, Non-Certified, and Certified), and abolishing the Animal Care (Attendant and Supervisor) and Animal Shelter (Assistant and Administrative Support Supervisor) classifications. The Committee approved filing this item at its meeting on 11-1-2022.

**Sponsors:**

**Indexes:** Mar'quasa Maes

**Code sections:**

**Attachments:** 1. BR22-1361\_OHR\_Environmental Public Health Technicians, 2. 22-1361 Filed Bill\_Environmental Public Health Technicians, 3. 22-1361 Filed Bill\_Environmental Public Health Technicians, 4. 22-1361 - signed, 5. 22-1361 For an ordinance amending the classification and pay plan for employees in

Date	Ver.	Action By	Action	Result
11/22/2022	1	Mayor	signed	
11/21/2022	1	Council President	signed	
11/21/2022	1	City Council	placed upon final consideration and do pass	Pass
11/14/2022	1	City Council	ordered published	
11/1/2022	1	Finance & Governance Committee	approved by consent	Pass

## OHR/CSA Request Template

**Submitted By:** Alex Marvin

**Date Submitted:** 10-31-2022

**Requesting Agency:** Office of Human Resources  
**Division:**

**Subject Matter Expert Name:** Blair Malloy  
**Email Address:** Blair.Malloy@denvergov.org  
**Phone Number:**

### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filing, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.

**A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

Amends the classification and pay plan by creating four new classifications called Environmental Public Health Technician (I, II, III, and Supervisor), as well as changing the pay grade of Veterinary Technicians (Apprentice, Non-Certified, and Certified), and abolishing the Animal Care (Attendant and Supervisor) and Animal Shelter (Assistant and Administrative Support Supervisor) classifications. The Committee approved filing this item at its meeting on 11-1-2022.

**Affected Council District(s) or citywide? Citywide**

**Executive Summary with Rationale and Impact:**

*Detailed description of the item and why we are doing it. This can be a separate attachment.*

**POSTING IS REQUIRED**

**Classification Notice No. 1745**

**To:** Agency Heads and Employees  
**From:** Kathy Nesbitt, Executive Director of the Office of Human Resources  
**Date:** October 7, 2022  
**Subject:** Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by creating four new classifications called Environmental Public Health Technician (I, II, III, and Supervisor) as well as changing the pay grade of Veterinary Technicians (Apprentice, Non-Certified, and Certified) and abolishing the Animal Care (Attendant and Supervisor) and Animal Shelter (Assistant and Administrative Support Supervisor) classifications.**

The Denver Department of Public Health & Environment has requested a new class series to perform technical and administrative environmental and public health work within the department. This new series will allow a simpler career path, eliminate standalone classifications, provide management with flexibility in assigning work, and is aligned to market data. It is also recommended to adjust the pay grades of the Veterinary Technician series which have higher level duties and minimum qualifications than the proposed new classifications. Finally, it is recommended to abolish certain classifications used in the Denver Animal Protection division as they will be replaced with the new series.

**NEW CLASSIFICATIONS**

**Proposed Classification Title**

Environmental Public Health Technician I  
Environmental Public Health Technician II  
Environmental Public Health Technician III  
Environmental Public Health Technician Supervisor

**Proposed Pay Grade/Range**

NE-09 (\$19.31-24.14-28.97)  
NE-11 (\$21.70-27.13-32.55)  
NE-13 (\$24.38-30.48-36.57)  
EX-08 (\$57,860-76,664-95,469)

**PAY GRADE CHANGES**

**Current Classification Title**

**Current Pay Grade/Range**

**Proposed Pay Grade/Range**

Veterinary Technician Apprentice	NE-05 (\$15.87-19.84-23.81)	NE-06 (\$16.22-20.28-24.33)
Veterinary Technician Non-Certified	NE-08 (\$18.22-22.78-27.33)	NE-13 (\$24.38-30.48-36.57)
Veterinary Technician Certified	NE-10 (\$20.47-25.59-30.71)	NE-15 (\$26.86-34.25-41.63)

**ABOLISHMENTS**

<b><u>Current Classification Title</u></b>	<b><u>Current Pay Grade/Range</u></b>
Animal Care Attendant	NE-06 (\$16.22-20.28-24.33)
Animal Care Supervisor	NE-10 (\$20.47-25.59-30.71)
Animal Shelter Assistant	NE-10 (\$20.47-25.59-30.71)
Animal Shelter Administrative Support Supervisor	EX-05 (\$45,931-60,858-75,786)

**Type (choose one: Classification; Pay; Benefits; Rule Change; Other):**  
**Classification and pay**  
**Fiscal Impact:**

**Contract Amount (if applicable):**

**Draft Bill Attached?**