File #: 17-0110, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-24-17

Requesting Agency: Denver Sheriff Department
Division:

Subject Matter Expert Name: Laura Brown
Email Address: laura.brown@denvergov.org
Phone Number: 720-913-3077

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Compass Group USA, Inc. to provide beverage and snack vending products at the Denver County Jail.

Approves a contract with Compass Group USA, Inc. for $50,000 in revenue, and for two years through 12-31-18 for beverage and food vending machines at the Denver County Jail (201632221). The last regularly scheduled Council meeting within the 30-day review period is on 5-15-17. The Committee approved filing this resolution by consent on 2-1-17.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201632221

Vendor/Contractor Name (including any "DBA"): The Compass Group USA, Inc.

Type and Scope of services to be performed: beverage and food vending machines at the Denver County Jail

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport

concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract: Two years

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $50,000 revenue to the City

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)