



Legislation Text

File #: 17-1090, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 09-26-17

**Requesting Agency:** Office of Economic Development  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving and providing for the execution of a proposed amendment to the grant agreement between the City and County of Denver and the Chicago Cook Workforce Partnership concerning the "Retail Industry Career Services" programs and the funding therefor.**

Amends a grant agreement with Chicago Cook Workforce Partnership by adding \$425,000 for a new total agreement amount of \$847,652 to fund retail industry career services for job-seekers and employers, including job readiness training, job placement assistance, employee retention assistance and other services, citywide (OEDEV-201629261-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-6-17. The Committee approved filing this resolution at its meeting on 10-4-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** OEDEV-201629261-01

**Vendor/Contractor Name (including any "DBA"):** Chicago Cook Workforce Partnership

**Type and Scope of services to be performed:**

Denver was one of 10 cities selected across the country to collectively form and implement new models of career services specific to retail - models that will serve as best practices for the

approximately 550 Workforce Development Boards in the U.S. that provide career services, such as career coaching, soft skills training, specialized skills training and referrals to other resources. The funding is part of a \$10.9 million grant the Walmart Foundation made to the Chicago Cook Workforce Partnership in March 2016.

Approximately 325 people in Denver will benefit from the grant in this second program year. Targeting disadvantaged adults as well as disconnected youth age 16 to 24, the grant will support a wide variety of training programs, including formal education and certification training, as well as work-based learning opportunities such as on-the-job, incumbent worker training and paid work experiences.

As part of the grant, Denver has convened a retail sector partnership, bringing together employers, education providers and other stakeholders to develop and implement industry-driven solutions to talent development. The grant also aims to promote career ladder opportunities in retail, in which workers can advance into mid-level and advanced positions. Through the grant Denver has served over 300 employers and more than 150 jobseekers to date.

The Denver grant funding provides a variety of services to job seekers, including:

- Job readiness training customized to the retail sector, including helping jobseekers acquire the "soft skills" that are critical for workplace success such as teamwork, leadership, communication and conflict resolution
- Job placement assistance, resume writing help and interviewing skills workshops
- Post placement services to promote job retention

Among the services OED offers employers are:

- Serving as a point of contact for retail employers in the area for recruiting and training opportunities, including career tracks such as sales, customer service, logistics, merchandising/buying and management
- Customized recruiting and screening and assistance in writing job descriptions for new positions
- Employee retention assistance and improving the supply of qualified job candidates

Denver Workforce Services produced two short videos locally to promote these services to the public, one for [jobseekers <https://www.youtube.com/watch?v=J6G9eR\\_Mz78>](https://www.youtube.com/watch?v=J6G9eR_Mz78) and one for [employers <https://www.youtube.com/watch?v=IeQXFhas\\_1A>](https://www.youtube.com/watch?v=IeQXFhas_1A).

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?** 04-01-16 - 03-31-17

**What is the length of the extension/renewal?** One year

**What is the revised total term of the contract?** 04-01-16 03-31-18

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**  
\$422,652

**What is the value of the proposed change?** \$425,000

**What is the new/revised total value including change?** \$847,652

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**