



Legislation Text

File #: 18-0008, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-26-17

Requesting Agency: Public Works
Division:

Subject Matter Expert Name: Jeff Wylde

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed amended Master Purchase Order between the City and County of Denver and Fastenal Company to increase the amount for the Maintenance Repair and Operation (MRO) supplies.

Adds \$305,000 to the master purchase order with Fastenal Company for a new total of \$800,000 to supply, maintain, and stock vending machines that contain maintenance, repair and operations parts and supplies to streamline citywide and airport vehicle fleet maintenance (SC - 00000676). The last regularly scheduled Council meeting within the 30-day review period is on 2-5-18. The Committee approved filing this resolution by consent on 1-2-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: SC - 00000676

Vendor/Contractor Name (including any "DBA"): Fastenal Company

Type and Scope of services to be performed:

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

Maximum spend amount of \$495,000

What is the value of the proposed change? \$305,000

What is the new/revised total value including change? Maximum spend amount of \$800,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)