



Legislation Text

File #: 18-0460, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-15-18

Requesting Agency: Public Works

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Handprint Architecture Inc for professional architectural, engineering and related technical services.

Approves an on-call contract with Handprint Architecture Inc for \$4 million and for three years for professional architectural, engineering, and related technical services for design development, construction drawings, and specifications for municipal projects as needed, citywide (201841257). The last regularly scheduled Council meeting within the 30-day review period is on 7-9-18. The Committee approved filing this item at its meeting on 5-22-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201841257

Vendor/Contractor Name (including any "DBA"): Handprint Architecture Inc.,

Type and Scope of services to be performed: The City and County of Denver Department of Public Works intends re-procure multiple On-Call Architectural Services Contracts to establish a new group of qualified on-call Architects to respond to proposal requests with design and engineering on municipal building projects.

This Agreement for On-Call Architectural and Technical Design Services will have a three-year term and will have a contract limit of \$4,000,000. Projects will be initiated by issuing task orders to the contract with the aggregate fee for all task orders limited to \$4,000,000. Task order scopes can include but will not be limited to: programming and design studies, evaluations, and analysis of existing facilities and building systems, cost estimating, and full architectural services ranging from schematic design through construction administration.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)? 16% W/MBE

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source? Competitive

For New contracts

Term of initial contract: Three years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$4,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)