



Legislation Text

File #: 18-0462, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 5-15-18

**Requesting Agency:** Public Works

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Humphries Poli Architects, P.C. for professional architectural, engineering and related technical services.**

Approves an on-call contract with Humphries Poli Architects, P.C. for \$4 million and for three years for professional architectural, engineering, and related technical services for design development, construction drawings, and specifications for municipal projects as needed, citywide (201841256). The last regularly scheduled Council meeting within the 30-day review period is on 7-9-18. The Committee approved filing this item at its meeting on 5-22-18.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201841256

**Vendor/Contractor Name (including any "DBA"):** Humphries Poli Architects, P.C

**Type and Scope of services to be performed:** The City and County of Denver Department of Public Works intends re-procure multiple On-Call Architectural Services Contracts to establish a new group of qualified on-call Architects to respond to proposal requests with design and engineering on municipal building projects.

This Agreement for On-Call Architectural and Technical Design Services will have a three-year term and will have a contract limit of \$4,000,000. Projects will be initiated by issuing task orders to the contract with the aggregate fee for all task orders limited to \$4,000,000. Task order scopes can include but will not be limited to: programming and design studies, evaluations, and analysis of existing facilities and building systems, cost estimating, and full architectural services ranging from schematic design through construction administration.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?** 16% W/MBE

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?** Competitive

**For New contracts**

**Term of initial contract:** Three years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$4,000,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**