



Legislation Text

File #: 18-1177, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-16-18

Requesting Agency: Technology Services
Division:

Subject Matter Expert:

Name: Joe Saporito
Email: joseph.saporito@denvergov.org

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed On Call Technology Master Services Agreement by and between the City and County of Denver and Accela, Inc. to provide resources on an on-call basis to assist Technology Services with the support and enhancement of the Accela application.

Approves a contract with Accela, Inc. for \$3,000,000 and for three years for solution architect oversight, server install support, design build and other services in support of the city's in-person and online permitting, licensing and inspections services, citywide (TECHS - 201843128-00). The last regularly scheduled Council meeting within the 30-day review period is on 11-26-18. The Committee approved filing this item at its meeting on 10-23-18.

Affected Council District(s) or citywide?

Contract Control Number: TECHS - 201843128-00

Vendor/Contractor Name (including any "DBA"): Accela Inc

Type and Scope of services to be performed:

Accela is the City's permitting, licensing and inspections software application platform for both in

-person and online use for Denver residents. It is used by Community Planning and Development, Public Works, Excise and Licensing and Development Services. The Accela application processes over 70,000 permits per year.

The Accela application has been instrumental in the improved efficiency with the overall permitting process. It has reduced the average counter wait time from 58 to 22 minutes since 2015; this is a 62% decrease and this number is still improving. As the Accela application is being adopted by more and more citizens, Technology Services continues to work with the other City agencies that use Accela to make further enhancements to the Accela platform. This contract will allow the City to work directly with Accela in a Professional Services capacity to continue to expand the functionality of the Accela platform. Future enhancements that the City will be working with Accela on are:

- Electronic Plans Review (allows development plans to be submitted online).
- Expand Accela permitting functionality for the Parks and Recreation Dept. for park permits.
- Expand Accela inspections functionality for the Denver Fire Department for inspections.
- Citywide Code Officer / Inspector buildout for citations.
- General support requests that fall outside of our current application support scope

Accela will provide professional services on an on-call basis to assist the City with improvements / enhancements throughout the duration of the contract.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Sole Source. Accela has a superior level of expertise as it relates to their own platform.

For New contracts

Term of initial contract:

Three years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$3,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)