



Legislation Text

File #: 18-1355, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-13-18

Requesting Agency: General Services
Division:

Subject Matter Expert Name:

Name: Nicol Suddreth

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement by and between the City and County of Denver and HSS, Inc. to extend the term, increase the compensation and revise the scope of work to provide unarmed and armed security personnel services.

Amends a contract with HSS, Inc. by adding \$3,300,000 for a new total of \$22,300,000, adding one year for a new end date of 12-31-19 and revising the original scope of work to include additional locations, for various unarmed and armed security services, citywide (GENRL-201524822-01). The last regularly scheduled Council meeting within the 30-day review period is on 12-17-18. The Committee approved filing this item at its meeting on 11-20-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: GENRL-201524822-01

Vendor/Contractor Name (including any "DBA"): HSS, Inc.

Type and Scope of services to be performed:

HSS, Inc. provides armed and unarmed security services throughout the City at various site

locations. Due to the increase of requested security services at locations that were not included in the original scope of work, the contract maximum needs to be increased to cover the increase of costs associated with the new service requests. Secondly, the initial contract term was for three years with the option of two (2) one (1) year renewals. The City has decided to extend the contract term for one additional year to ensure service is in place until December 31, 2019. Lastly, minor revisions to the scope of work were made to include language referencing the creation of the Chief Security Officer (CSO) position, additional positions created by HSS at the request of the CSO and an update to the requirements associated with the change in the Denver Revised Municipal Code pertaining to the Security Guard and Private Security Employer Licenses that went in to effect on November 1, 2018.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

16% M/WBE

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source? Competitive

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

Three years

What is the length of the extension/renewal?

One year

What is the revised total term of the contract?

Four years

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$19,000,000.00

What is the value of the proposed change?

\$3,300,000.00

What is the new/revised total value including change?

\$22,300,000.00

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)