



Legislation Text

File #: 18-1377, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-20-18

Requesting Agency: Denver Public Library
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a Subscription License Agreement by and between the City and County of Denver and Innovative Interfaces Incorporated for licensing and use of the Polaris Integrated Library System software.

Approves a license agreement with Innovative Interfaces Incorporated for \$1,200,000 and for five years for licensing and use of the Polaris Integrated Library System software for customers to check out books and other materials and for staff to track fees for lost items, maintain the catalog of books, and other functions, for the Denver Public Library (BOOKS-201841390). The last regularly scheduled Council meeting within the 30-day review period is on 1-2-19. The Committee approved filing this item at its meeting on 11-28-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: BOOKS-201841390

Vendor/Contractor Name (including any "DBA"): Innovative Interfaces

Incorporated

Type and Scope of services to be performed:

Innovative Interfaces provides licensing for DPL's Polaris Integrated Library System software. This is the main software DPL uses to check out books and other materials, track fees for lost items, maintain the catalog of books and materials available to patrons, and order materials.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source? Competitive

For New contracts

Term of initial contract: five years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$1,200,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)