



## Legislation Text

File #: 18-1453, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 12-4-18

**Requesting Agency:** Public Works  
**Division:**

**Subject Matter Expert Name:**  
Jason Gallardo  
Jason.gallardo@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving an Agreement between the City and County of Denver and J.F. Sato and Associates, Inc. for structural engineering design services for multiple building and deferred maintenance projects citywide.**

Approves an on-call contract with J. F. Sato and Associates, Inc., for \$1,500,000 and for three years for structural engineering design services including structural repair, mechanical upgrades, evaluation, concrete and asphalt replacement, and other services, for multiple building and deferred maintenance projects citywide (201846240). The last regularly scheduled Council meeting within the 30-day review period is on 1-22-19. The Committee approved filing this item at its meeting on 12-11-18.

**Affected Council District(s) or citywide?** citywide

**Contract Control Number:** 201846240

**Vendor/Contractor Name (including any "DBA"):** J. F. Sato and Associates, Inc

**Type and Scope of services to be performed:**

Provide Structural Engineering on-call design services to respond to proposal requests with bidding and execution of design work on multiple building and deferred maintenance projects.

Scopes may solely consist of design for structural repair, mechanical upgrades (HVAC controls), evaluation, concrete/asphalt replacement, or other. 3-year term; Maximum contract limit of \$1,500,000.00.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

71% W/MBE

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:** Three years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,500,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**