



Legislation Text

File #: 18-1518, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-18-18

Requesting Agency: General Services
Division:

Subject Matter Expert Name:

Name: Paige Cheney

Email: paige.cheney@denvergov.org

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Potestio Brothers, Inc. for the purchase of equipment, parts and related services to support the Department of Parks and Recreation.

Approves a master purchase order with Potestio Brothers Inc. for \$3,500,000 and through 10-5-21 for the purchase of landscaping equipment, parts and related services to support Parks and Recreation landscaping fleet operations, citywide (SC-00003387). The last regularly scheduled Council meeting within the 30-day review period is on 1-28-19. The Committee approved filing this item at its meeting on 12-25-18.

Affected Council District(s) or citywide?

Contract Control Number: SC-00003387

Vendor/Contractor Name (including any "DBA"): Potestio Brothers Inc.

Type and Scope of services to be performed:

The City's Department of Parks and Recreation is made up of over 250 Denver area parks

consisting of over 6,000 acres, approximately 13 mountain parks encompassing over 14,000 acres, and 7 turf golf courses, all of which need to be maintained in one way or the other with mowers and other landscaping equipment. Every park and golf course has different terrain and obstacles that need to be negotiated with the landscaping equipment. A good portion of the City's landscaping fleet needs to be replaced as they are, on average, between 5-12 years old. This MPO is for the purchase of equipment and parts, with service.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: Through 10-5-21

Options for Renewal:

How many renewals (i.e. up to 2 renewals)? Up to 2

Term of any renewals (i.e. 1 year each): one year each

Cost of initial contract term: \$3,500,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)