File #: 18-1530, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-18-18

Requesting Agency: Finance
Division:

Subject Matter Expert Name:

Name:	Lisa Lumley
Email:	lisa.lumley@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance approving a proposed lease agreement between the City and County of Denver and the State of Colorado Department of Revenue, Division of Motor Vehicles, for office space for driver licensing and related services at the Arie P. Taylor Building located at 4685 Peoria Street.

Approves a lease agreement with the State of Colorado Department of Motor Vehicles for $356,531.64 and through 6-30-23 for approximately 2,583 square feet of office space for driver licensing and related services at the Arie P. Taylor building located at 4685 Peoria Street in Council 8 (FINAN-201841987). The last regularly scheduled Council meeting within the 30-day review period is on 1-28-19. The Committee approved filing this item at its meeting on 12-25-18.

Affected Council District(s) or citywide? CD 8

Contract Control Number: FINAN-201841987

Vendor/Contractor Name (including any "DBA"): State of Colorado Department of

Motor Vehicles

Type and Scope of services to be performed:
5-year lease of approx. 2,583 square feet at 4685 Peoria Street (Arie P. Taylor building). Tenant is State of Colorado Department of Motor Vehicles.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract: Through 6-30-23

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $356,531.64

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)

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