



Legislation Text

File #: 19-0088, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-29-19

Requesting Agency: Office of Human Resources
Division:

Subject Matter Expert Name:

Name:	Chris O'Brien
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendment to Agreement for Services between the City and County of Denver and UnifyHR, LLC to produce and provide required annual medical plan tax documents for city employees to comply with reporting individual medical plan enrollment requirements set forth in the Affordable Care Act.

Amends a contract with UnifyHR LLC by adding \$270,000 for a new total of \$570,000 and two years for a new end date of 12-31-20 to produce and provide required annual medical plan tax documents for city employees to comply with reporting individual medical plan enrollment requirements set forth in the Affordable Care Act (201523351). The last regularly scheduled Council meeting within the 30-day review period is on 3-11-19. The Committee approved filing this item at its meeting on 2-5-19.

Affected Council District(s) or citywide?

Contract Control Number: 201523351

Vendor/Contractor Name (including any "DBA"): UnifyHR LLC

Type and Scope of services to be performed:

UNIFYHR produces and provides required annual employee medical plan tax documents to comply with reporting individual medical plan enrollment requirements set forth in the Affordable Care Act.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

is 8/1/2015 - 12/31/2018

What is the length of the extension/renewal?

Two years

What is the revised total term of the contract?

8/1/15 - 12/31/20

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$300,000

What is the value of the proposed change?

\$270,000

What is the new/revised total value including change?

\$570,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)