



Legislation Text

File #: 19-0155, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 2-19-19

**Requesting Agency:** Office of Human Resources  
**Division:**

**Subject Matter Expert Name:**

Name: Cindy Bishop
Email: Cindy.Bishop@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Eighth Amendment to Agreement for Services between the City and County of Denver and SHL US LLC, to pre-employment testing and assessment services for a variety of city classifications, citywide.**

Amends a contract with SHL US LLC by adding \$200,000 for a new total of \$650,000 and fifteen months for a new end date of 12-31-20 for pre-employment testing and assessment services for a variety of city classifications, citywide (CSAHR-201523127-09). The last regularly scheduled Council meeting within the 30-day review period is on 4-15-19. The Committee approved filing this item at its meeting on 2-26-19.

**Affected Council District(s) or citywide?** citywide

**Contract Control Number:** CSAHR-201523127-09

**Vendor/Contractor Name (including any "DBA"):** SHL US LLC

**Type and Scope of services to be performed:** SHL US LLC will provide the City and County of Denver with pre-employment and developmental assessment services as mutually agreed

upon by the City and SHL US LLC. The Executive Director of the Office of Human Resources or his/her designee has signatory power to approve changes to assessment services.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?** 3.5 years

**What is the length of the extension/renewal?** Fifteen months

**What is the revised total term of the contract?** Five years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$450,000

**What is the value of the proposed change?** \$200,000

**What is the new/revised total value including change?** \$650,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different**

**way of doing business etc.)**