



Legislation Text

File #: 19-0267, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 3-19-19

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**

Name: Laura Morales
Email: Laura.Morales@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)  
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed On-Call Landscape Architectural Planning, Design, and Related Consulting Services Agreement between the City and County of Denver and DIG Studio, Inc. for consulting services on an as needed basis.**

Approves a contract with Dig Studio, Inc. for \$1,000,000 and for three years for on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide (201947731). The last regularly scheduled Council meeting within the 30-day review period is on 4-29-18. The Committee approved filing this item at its meeting on 3-26-19.

**Affected Council District(s) or citywide?** citywide

**Contract Control Number:** 201947731

**Vendor/Contractor Name (including any "DBA"):** Dig Studio, Inc.

**Type and Scope of services to be performed:**

On-call agreement work may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include: System-wide planning and park-specific master planning efforts (individual park master

plans, system-wide assessment reports, asset specific planning, public engagement and outreach); Design of new, or renovation of existing, parks and assets (fields, courts, playgrounds, picnic facilities, walkways, etc.); Improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians); Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and Deferred maintenance and other repairs to parks and recreation facilities (recreation centers, maintenance and operations facilities, renovation and rehabilitation of historic buildings, fountains, and monuments).

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

W/MBE, XO101

**Are WBE/MBE/DBE goals met (if applicable)?**

Goal is 19%

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** 3 years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,000,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**