



Legislation Text

File #: 19-0685, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 07-01-19

Requesting Agency: Finance
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance approving the purchase of capital equipment items from the Parks, Trails, and Open Space Special Revenue Fund and from the Denver Arts and Venues Special Revenue Fund.

Approves the purchase of capital equipment from the Parks, Trails, and Open Space Special Revenue Fund and from the Denver Arts and Venues Special Revenue Fund. The Committee approved filing this item at its meeting on 7-9-19.

Affected Council District(s) or citywide? Citywide

Contract Control Number:

Vendor/Contractor Name (including any "DBA"):

Type and Scope of services to be performed:

City Council recently approved the Denver Parks & Recreation 2A Five Year Plan, which includes several large capital equipment items over \$50,000. The items to be purchased are listed below:

From Parks, Trails, and Open Space Special Revenue

Truck	6
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Aerial Lift	2
Chipper Truck	2
Lake Aerator	2
Maintenance Truck	3
Mini bus	2
Trailer	3
UTV	1
Stump Grinder	1
Parks Sweeper	5

Additionally, the Department of Parks and Recreation is working in coordination with Denver Arts and Venues to purchase a mini-bus for outdoor activation:

From the Denver Arts and Venues SRF

Mini bus	1
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Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)