



## Legislation Text

File #: 19-0697, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 7-08-19

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

Name: Angela Casias

Email: Angela.Casias@flydenver.com

#### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

#### **A resolution approving a proposed Agreement between the City and County of Denver and Crowe, LLP concerning financial consulting services for the capital improvement program (CIP) at Denver International Airport.**

Approves a contract with Crowe LLP for \$2,000,000 and for three years for financial consulting services to Denver International Airport, including consulting on the five-year capital improvement program (CIP) by providing a systematic review and independent assessment of the CIP Program's scope, progress, performance and financial status, identify potential issues, risks and cost exposures, and support documentation and reporting in support of internal or external audit needs (201949098). The last regularly scheduled Council meeting within the 30-day review period is on 8-19-19. The Committee approved filing this item at its meeting on 7-17-19.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** 201949098

**Vendor/Contractor Name (including any "DBA"):** Crowe LLP

**Type and Scope of services to be performed:**

This is a contract to provide consulting services to Denver International Airport (DEN) Financial Assurance and Risk Management, primarily on DEN's five-year capital improvement program (CIP Program). Work may include, but is not limited to: providing a systematic review and independent assessment of the CIP Program's scope, progress, performance and financial status and forecasts as measured against program schedules and budgets; identifying potential issues, risks and cost exposures, and seek to provide early warning of issues in order to mitigate or minimize impacts; assessing and measuring likelihood of CIP Program financial success and identifying and proposing improvements to ensure the quality of financial information available; reporting and communicating key issues and opportunities related to cost to the DEN Chief Financial Officer in order to manage expectations and needs with affected parties; supporting DEN Finance with documentation and reporting in support of internal or external audit needs; participating as technical advisor on DEN's Risk Management committee to provide transparency to stakeholders; and providing an independent review of the airport's capital program projects.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** 3 years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$2,000,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**