



Legislation Text

File #: 19-1249, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 11-4-19

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

Name: Angela Casias
Email: Angela.Casias@flydenver.com

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendment between the City and County of Denver and WJ Advisors, LLC concerning professional airport system consulting services and planning and development of airport facilities at Denver International Airport.**

Amends a contract with WJ Advisors, LLC by adding \$1,000,000 for a new total of \$4,000,000 and two years for a new end date of 12-31-21 for professional airport system consulting services for the financial and economic management of the Airport and for the planning and development of Airport facilities at Denver International Airport (201952412 201629561). The last regularly scheduled Council meeting within the 30-day review period is on 12-16-19. The Committee approved filing this item at its meeting on 11-13-19.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** 201952412 (original Alfresco contract # 201629561)

**Vendor/Contractor Name (including any "DBA"):** WJ Advisors LLC

**Type and Scope of services to be performed:**

WJ Advisors, LLC, is currently providing professional airport system consulting services for the financial and economic management of the Airport and for the planning and development of Airport facilities, including: development and review of the calculation of airline rates, fees, and charges; conducting an annual Year-End Settlement process and preparing an annual Year-End Settlement Report; creating a manual and documentation for rate model; preparing a financial feasibility report regarding financing the airport's capital plan; reviewing and advising upon the annual capital plan for the Denver Airport System for compliance with the Bond Ordinance and Airline Use and Lease Agreements; review and advise the DEN CEO on different financial situations and requested analysis; and perform other special projects as assigned. This first amendment will extend the contract for two additional years and will add \$1,000,000.00 to the total contract amount.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

2 years

**What is the length of the extension/renewal?**

2 years

**What is the revised total term of the contract?**

4 years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$3,000,000.00

**What is the value of the proposed change?**

\$1,000,000.00

**What is the new/revised total value including change?**

\$4,000,000.00

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**