File #: 20-012, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-20-19

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

Name:	Derek Woodbury 720.913.1608
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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Colorado Health Network, Inc. d/b/a Denver Colorado AIDS Project to amend the scope of services and budget, extend the term and increase compensation to continue to deliver program support services to qualified individuals under Housing Opportunities for Persons with AIDS (HOPWA) funds.
Amends a contract with Colorado Health Network by adding $2,331,187 for a new total of $3,745,493 and one year for a new end date of 12-31-20 for tenant based rental assistance, short term rent, mortgage and utility assistance, permanent housing placement and other supportive services for low-income people living with HIV/AIDS who need assistance with maintaining long-term, stable, permanent housing, citywide (OEDEV-201952796-01; 201846917-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-10-20. The Committee approved filing this item at its meeting on 1-8-20.

Affected Council District(s) or citywide? Citywide

Contract Control Number: OEDEV-201952796-01 / ALF-201846917-01

Vendor/Contractor Name (including any "DBA"): Colorado Health Network

Type and Scope of services to be performed:
EXECUTIVE SUMMARY

Denver contracts with public and nonprofit providers to deliver HOPWA-funded services, with the largest being this contract with the Colorado Health Network. HOPWA funds are used for a wide range of housing, social services, program planning, and development costs. These include the acquisition, rehabilitation, or new construction of housing units; costs for facility operations; rental assistance; and short-term payments to prevent homelessness.

An essential component in providing housing assistance for this targeted special needs population is the coordination and delivery of support services. Consequently, HOPWA funds also may be used for services including assessment and case management, substance abuse treatment, mental health treatment, nutritional services, job training and placement assistance, and assistance with daily living.

Low-income persons at or below 80% AMI that are medically diagnosed with HIV/AIDS and their families are eligible to receive HOPWA-funded assistance. The participant population to be served consists of low-income people living with HIV/AIDS who need assistance with maintaining long-term, stable, permanent housing. Assistance may be provided after review of the participant's eligibility and other requirements for the following:

Tenant Based Rental Assistance: provides housing assistance to eligible households by subsidizing the difference between total rent and the monthly tenant rent.

Short-Term Rent Mortgage Utility Assistance: provides housing assistance to eligible households for up to $1,200 and/or 21 weeks of assistance in a 52-week period. This program is designed to prevent homelessness by assisting to retain long-term, stable, permanent housing options for households that might otherwise lose their housing through eviction or foreclosure.

Supportive Services: collaboration with other case management services such as referrals to healthcare, support around adherence to healthcare and treatment, referrals to mental health and substance abuse counseling, referrals to support groups and psycho-educational workshops, housing resources and referrals, and vocational assistance. The services are targeted to participants that live in HOPWA-supported, Section 8, and other privately owned housing. Case managers assigned directly to participants help ensure that they maintain a stable housing environment. The case managers work closely with landlords and developers as well as the participants so that they remain in their homes as long as possible. Participants have access to referrals for substance abuse and mental health treatment counseling, if they have a need for those services.

Permanent Housing Placement: provides deposit/move-in assistance to eligible participants.

This amended $3,745,493 contract will serve a total of 3,085 households by December 31, 2020.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract:

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?
One year
What is the length of the extension/renewal?
One year
What is the revised total term of the contract?
Two years
If cost changing
What was the original value of the entire contract prior to this proposed change?
$1,414,306
What is the value of the proposed change?
$2,331,187
What is the new/revised total value including change?
$3,745,493
If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)