File #: 20-0016, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2-16-20

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name:

Name:	Angela Casias
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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Airport & Aviation Professionals, Inc. concerning professional liaison services representing collective views of airlines and providing financial, economic and other consulting services as needed at Denver International Airport.

Approves a contract with Airport & Aviation Professionals, Inc. for $3 million and through 12-31-22 for professional liaison services to represent the collective views of airlines and provide a common point of contact for the airport and airlines to address complex issues including business and financial services, capital program review and technical services, and other technical and analytical support as needed, at Denver International Airport (201951049-00). The last regularly scheduled Council meeting within the 30-day review period is on 3-31-20. The Committee approved filing this item at its meeting on 2-26-20.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: 201951049-00

Vendor/Contractor Name (including any "DBA"): Airport & Aviation Professionals, Inc.

Type and Scope of services to be performed:
To select a new consultant to perform work as the Airline Liaison Officer (ALO) at Denver International Airport (DEN). The ALO represents the airlines' collective views while working as a liaison for, or with, DEN to address the airline/airport relationship as a business partnership. The ALO function is intended to provide a common point of contact for DEN and the airlines to facilitate the constructive working relationship necessary to address many of the complex issues in the current aviation environment. The ALO is intended to provide key project coordination between the project teams and airlines. This coordination is extremely important for the airport and airlines, specifically regarding major projects at DEN such as the Terminal Redevelopment project and Concourse Expansion.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract: DOE - 12/31/2022

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $3,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)