



Legislation Text

File #: 20-0530, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 6-01-20

Requesting Agency: Denver Economic Development and Opportunity
Division:

Subject Matter Expert Name:

Name: Susan Liehe
Email: susan.liehe@denvergov.org

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Mile High United Way for the administration and execution of Denver's Small Business Emergency Relief Program during the COVID-19 health crisis.

Approves a contract with Mile High United Way for \$4,400,000 and through 12-31-20 for the administration and execution of the city's Small Business Emergency Relief Program (SBERF), specifically using federal coronavirus relief funds, citywide (OEDEV-54859). The last regularly scheduled Council meeting within the 30-day review period is on 6-29-20. Councilmember Flynn approved filing this item on 6-4-20.

Affected Council District(s) or citywide? Citywide

Contract Control Number: OEDEV-54859

Vendor/Contractor Name (including any "DBA"):

Type and Scope of services to be performed:

This new contract will provide for the continued administration and execution of the city's Small

Business Emergency Relief Program (SBERF, with this contract specifically using federal coronavirus relief funds. Given the time urgency and extreme need of the most vulnerable businesses in Denver's economy, the SBERF was launched earlier this spring with a mix of city General Fund, anticipated federal Community Development Block Grant (CDBG) funds, and now federal coronavirus relief funds.

Since the crisis began, DEDO has been actively providing grant assistance up to a maximum of \$7,500 to eligible Denver businesses experiencing economic impacts resulting from COVID-19. As of May 29, 500 grants averaging \$6,404 have been awarded to SBERF applicants, dispersing a total of nearly \$3,225,000 into the community from the approximately \$3,500,000 available thus far for SBERF.

MHUW is consulting with and providing technical assistance to DEDO staff in reviewing the program applications, and is also conducting the financial review and analysis of standard accounting documentation used to determine applicants' revenue decline and financial impacts.

An important note in this current contract is that \$1,000,000 will be directed specifically to vulnerable businesses in the Priority Neighborhoods identified by the DEDO's Neighborhoods/NEST division: Elyria- Swansea, Globeville, NE Park Hill, East Colfax, Montbello, Sun Valley, Valverde, Villa Park, West Colfax, and Westwood. The remaining \$3,400,000 will be available to applicants citywide.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: 6/1/20 - 12/31/20

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$4,400,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)