



## Legislation Text

File #: 20-0531, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 6-01-20

**Requesting Agency:**  
**Division:**

**Subject Matter Expert Name:**

Name: Susan Liehe

Email: susan.liehe@denvergov.org

#### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Colorado Nonprofit Development Center for the administration of Denver's new nonprofit relief and recovery grant program in response to significant demand from small nonprofits citywide during the COVID-19 health crisis.**

Approves a contract with Colorado Nonprofit Development Center (CNDC) for \$2,000,000 and through 12-31-20 to launch and help administer Denver's new nonprofit relief and recovery grant program in response to significant demand from small nonprofits citywide, using federal coronavirus relief funds (OEDEV- 54860). The last regularly scheduled Council meeting within the 30-day review period is on 6-29-20. Councilmember Flynn approved filing this item on 6-4-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** OEDEV- 54860

**Vendor/Contractor Name (including any "DBA"):** COLORADO NONPROFIT DEVELOPMENT CENTER (CNDC)

**Type and Scope of services to be performed:**

Based on significant demand and accelerated application review and contracting systems in place, DEDO is preparing to actively provide grant assistance up to a maximum of \$15,000 per grantee to eligible Denver nonprofit organizations to alleviate impacts resulting from COVID-19. This rapid-response funding program will support nonprofits in Denver to continue critical programs and services for residents across a spectrum of needs. CNDC will receive up to 5% of the program cost for its services, including financial review, issuing and disbursing grant funds, and following up with grantees as needed.

Nonprofits will submit an application and be assessed according to the following criteria:

- Disruption of services and programs;
- Increased demands;
- Decreased donations; and
- New or expanded services in response to COVID-19.

In an effort to make this grant program as inclusive, diverse, and equitable as possible, priority will be given to nonprofits that:

- Operate in vulnerable communities;
- Have staff and board members representative of the communities they serve;
- May not have access to traditional public funding; and
- May provide programs and/or support directly related to COVID-19 relief.

This grant program seeks to ensure Denver residents have access to the support and services that nonprofit organizations provide to communities throughout the city. DEDO will oversee program implementation and work closely with CNDC throughout the whole grant cycle.

With the funding currently in place, and accounting for administrative costs, the program can be expected to serve approximately 125 local nonprofits, with one-time individual grants capped at \$15,000, through December 31, 2020.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** 6/1/2020 - 12/31/2020

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$2,000,000

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**