



Legislation Text

File #: 20-1038, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-21-20

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

| |
|--------------------------------|
| Name: Jon Luper |
| Email: jon.luper@denvergov.org |

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Revival and Amendatory Agreement between the City and County of Denver and The St. Francis Center to operate day shelter facilities for persons experiencing homelessness and other support needed to respond to the public health emergency.

Amends a contract with St. Francis Center by adding \$234,102 for a new total of \$539,366 and 5.5 months for a new end date of 12-31-20 to operate day shelter facilities for persons experiencing homelessness with appropriate social distancing, de-densification and other support needed to respond to the public health emergency (HOST-202055656-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-2-20. The Committee approved filing this item at its meeting on 9-30-20.

Affected Council District(s) or citywide? Council District 9

Contract Control Number: HOST-202055656-01

Vendor/Contractor Name (including any "DBA"): St. Francis Center

Type and Scope of services to be performed:

The purpose of this contract agreement is to provide an award for \$539,366.00 through the Department of Housing Stability ("HOST"). These funds will be provided to St. Francis Center ("SFC") to provide day shelter, day shelter and office improvements and maintenance for infection control measures and staffing support for people experiencing homelessness in response to the COVID-19 public health crisis. Day shelter will be used as defined by this scope of work. While the City works to secure additional non-congregant shelter options to support people experiencing homelessness, the work to set up, staff, and support additional congregant shelter facilities that allow for adequate social distancing and de-densification of existing overnight and day shelters serves as a powerful harm reduction strategy to slow the spread of the virus among people seeking these services.

A. For the purposes of this contract, SFC will expand their day shelter operations to meet social distancing guidelines of the Centers for Disease Control in the Asterisk Denver event center building located at 1075 Park Ave West, as well as 2314 Broadway and 2323 Curtis Street, Denver, Colorado 80205.

The primary purpose of this scope of work is to:

1. Provide Day Shelter: Provide safe day shelter at 2323 Curtis Street, 1075 Park Ave W, and 2314 Broadway for people experiencing homelessness during the COVID-19 public health crisis.
2. Provide Staffing Support for Day Shelter: Provide day shelter services, and other staffing support for people experiencing homelessness in need of day shelter.
3. Make Improvements to Day Shelter and Offices: Make capital improvements at 2323 Curtis Street, 1001 Park Ave W and 2307 Curtis Street, Denver, CO 80205, including increased space and installation of plexiglass barriers for social distancing. Also, clean air duct system for infection control.

B. HOST support includes facility and program costs including, but not limited to, rent, maintenance, utilities, and program staffing and services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

03/01/2020 - 7/15/2020

What is the length of the extension/renewal?

5.5 months

What is the revised total term of the contract?

03/01/2020 - 12/31/2020

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$305,264

What is the value of the proposed change?

\$234,102

What is the new/revised total value including change?

\$539,366

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)