File #: 20-1060, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-28-20

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name:

Name:	Angela Casias
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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Boutique Air, Inc. concerning a use and lease agreement wherein Boutique Air, Inc. will be a signatory air carrier at Denver International Airport.

Approves a use and lease agreement with Boutique Air, Inc. for rates and charges and for one year, with two optional one-year renewals, for passenger service at Denver International Airport (PLANE-202055448-00). The last regularly scheduled Council meeting within the 30-day review period is on 11-9-20. The Committee approved filing this item at its meeting on 10-7-20.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: PLANE-202055448-00

Vendor/Contractor Name (including any "DBA"): Boutique Air, Inc.

Type and Scope of services to be performed:
Boutique Air will be entering into a new Use and Lease Agreement with Denver International Airport. This agreement has a term of 1 year with two 1 year optional extensions. Because of the COVID-19 impact on the airline industry, DEN and the airlines are entering into short term

lease agreements as a stop gap as the industry recovers. As flights and passengers return to normal numbers, DEN will begin to negotiate the more traditional longer term leases in 2021.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract: One year

Options for Renewal:
How many renewals (i.e. up to 2 renewals)? 2
Term of any renewals (i.e. 1 year each): 1 year each

Cost of initial contract term: Rates and charges

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)