

Legislation Text

File #: 21-0011, Version: 1

# Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-28-20

Requesting Agency: Finance Division:

## Subject Matter Expert Name:

Name:	Lisa Lumley
Email:	lisa.lumley@denvergov.org

## Item Title & Description:

(Do not delete the following instructions)

These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).

Both the title and description must be entered between the red "title" and "body" below. Do **<u>not</u>** at any time delete the red "title" or "body" markers from this template.

## A resolution approving a proposed Lease Agreement between the City and County of Denver and Southwest Improvement Council, Inc. for property located at 1000 South Lowell Boulevard.

Approves a lease agreement with the Southwest Improvement Council, Inc. for \$20 and for two years to lease a portion of 1000 South Lowell Boulevard to be used as a community center in Council District 3 (FINAN-201952617-00). The last regularly scheduled Council meeting within the 30-day review period is on 2-16-21. The Committee approved filing this item at its meeting on 1-12 -21.

Affected Council District(s) or citywide? Council District 3

Contract Control Number: FINAN-201952617-00

Vendor/Contractor Name (including any "DBA"): Southwest Improvement Council, Inc.

## Type and Scope of services to be performed:

Southwest Improvement Council ("SWIC"), housed in the Westwood Community Center at 1000 S. Lowell Blvd, provides programs and services to the local community including a food bank, packaged meals for seniors, and housing counseling and classes, focusing on underserved populations including the elderly.

SWIC has operated at this location since 1993; its prior lease has expired. At the end of this lease term on December 31, 2021, Real Estate plans to undertake an RFP process to provide an opportunity for community-based service providers to lease and operate the space. SWIC may be a bidder in this process, as well as complementary or competing organizations. **Location (if applicable):** 

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts Term of initial contract: 2 years

Options for Renewal: How many renewals (i.e. up to 2 renewals)? Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:** \$20

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

### For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

*If length changing* What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

*If cost changing* What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

### If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)