



## Legislation Text

File #: 21-0099, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 1-25-21

**Requesting Agency:** Finance  
**Division:**

**Subject Matter Expert Name:**

Name:	Lisa Lumley
Email:	lisa.lumley@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Lease Agreement between the City and County of Denver and Colorado Legal Services for the lease of property located in the Denver City and County Building.**

Amends a lease with Colorado Legal Services by adding \$50 for a new total of \$53 and five years for a new end date of 10-31-23 and relocating the tenant from the fourth floor to the first floor of the City and County Building due to upcoming construction projects (FINAN-202056476-01; 201843189-01). The last regularly scheduled Council meeting within the 30-day review period is on 3-8-21. The Committee approved filing this item at its meeting on 2-2-21.

**Affected Council District(s) or citywide?** Council District 10

**Contract Control Number:** FINAN-202056476-01 / ALF-201843189-01

**Vendor/Contractor Name (including any "DBA"):** Colorado Legal Services

**Type and Scope of services to be performed:**

- The Department of Finance is seeking City Council approval of a resolution that will

authorize the Division of Real Estate to amend the lease with Colorado Legal Services to Amend terms of income lease to extend until 10/31/2023; changes occupied space at City and County Building from 312 square feet on the 4th floor to 420 square feet on the first floor.

- Colorado Legal Services, a non-profit which provides free legal services to low-income individuals and seniors for civil cases.
- Moving Colorado Legal Services to the first floor space is part of the overall strategy for the City and County Building to accommodate courts' space needs including courts construction.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

Jul 21, 2018 - Oct 31, 2018

**What is the length of the extension/renewal?**

Five years

**What is the revised total term of the contract?**

Jul 21, 2018 - Oct 31, 2023

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$3

**What is the value of the proposed change?**

\$50.00

**What is the new/revised total value including change?**

\$53.00

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**