File #: 21-0287, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 3-8-21

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

Name:	Elvis Rubio
Email:	elvis.rubio@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Volunteers of America Colorado Branch for rapid resolution and shelter program services for people experiencing homelessness, citywide.
Approves a contract with Volunteers of America Colorado Branch for $3,285,000 and through 12-31-23 to provide family motel shelter operations and programs to individuals and families with children experiencing homelessness (HOST 202057224). The last regularly scheduled Council meeting within the 30-day review period is on 4-19-21. The Committee approved filing this item at its meeting on 3-17-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST 202057224

Vendor/Contractor Name (including any "DBA"): Volunteers of America Colorado Branch

Type and Scope of services to be performed:
VOA will provide Family Motel Shelter Operations and Programs to individuals and families with

children experiencing homelessness.

A.   Shelter operations

a.   VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located at 4855 W Colfax Ave and 4905 W Colfax Ave. Secured space shall be allocated for client activities including sleeping, showering, and laundering of client-belongings. Clients shall have access to a kitchen area and to shelter programming on-site.

b.   30 shelter rooms reserved for families with children experiencing homelessness

c.   10 shelter rooms reserved as "respite" rooms.

d.   VOA will provide blankets, towels, a continental breakfast, a sack lunch, and dinner daily. Shelter programming will be offered by VOA staff and any Family-Motel assigned DHS staff.

e.   Around the clock front desk coverage and crisis intervention services for clients.

B.   Shelter Operations

a.   VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include assisting to secure a regular income stream including funding for housing, housing navigation, landlord negotiation, and move-in assistance.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process

For New contracts
Term of initial contract: 1/1/2021-12/31/2023

Options for Renewal:
      How many renewals (i.e. up to 2 renewals)?
      Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $3,285,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)