



## Legislation Text

File #: 21-0509, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 4-26-21

**Requesting Agency:** Technology Services  
**Division:**

**Subject Matter Expert Name:**

Name: Joe Saporito
Email: joseph.saporito@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and Active Network, LLC, f/k/a The Active Network, Inc. to extend the term and increase the maximum contract amount to provide software maintenance for the Enterprise Class Cashiering System.**

Amends a contract with Active Network, LLC by adding \$225,859.13 for a new total of \$986,734.13 and two years for a new end date of 12-31-23 for the continual use and support of the Enterprise Cashiering and Ecommerce software application supporting multiple City agencies (TECHS-202158245). The last regularly scheduled Council meeting within the 30-day review period is on 6-7-21. The Committee approved filing this item at its meeting on 5-4-21.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** TECHS-202158245

**Vendor/Contractor Name (including any "DBA"):** Active Network, LLC.

**Type and Scope of services to be performed:**

The City currently uses the vendor's Payment Card Industry compliant Enterprise Cashiering (ECS) and Ecommerce application. This solution allows the City to accept payments (in person, by mail and online) to over 20 City agencies and to integrate with numerous back-end systems. It also creates a standardization in the cash handling and financial reconciliation processes. By making approximately 20 different City services available online (for example, property and business taxes, parking citations and court citations), citizens have been able to avoid wait times and the expense of coming downtown to complete payments in person. The current application has worked well for the City since 2011; however, the vendor is no longer investing in the product to make it a modern, mobile-friendly system. The City has conducted a solicitation process and has contracted with a new vendor to procure a new system. This amendment will allow the City to continue to use the current application until the new one can be implemented. This amendment is for the continual support and maintenance of the current system.

Software maintenance and support services include remote troubleshooting and support provided via the telephone and online channels, as well as installation assistance and basic usability assistance. Software support services may also include new product installation services, installation of product updates, migrations for major releases of software and other types of proactive or reactive on-site services, future minor versions or future major releases of software. These support services are employed to ensure the application is functioning at its maximum capacity.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

8/10/2010 - 8/9/2021

**What is the length of the extension/renewal?**

2 years

**What is the revised total term of the contract?**

8/10/2010 - 12/31/2023

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$760,875

**What is the value of the proposed change?**

\$225,859.13

**What is the new/revised total value including change?**

\$986,734.13

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**