



## Legislation Text

File #: 21-0533, Version: 1

### Finance Item/Grant Request Template

**Date Submitted:** 5-3-21

**Requesting Agency:** Finance  
**Division:**

**Subject Matter Expert Name:**

Name: Seth Kelly and Rachel Bardin

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#### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

#### **A bill for an ordinance making a rescission from and an appropriation in the General Fund.**

Approves a rescission from General Fund Contingency of \$434,750 to provide a supplemental appropriation in the Department of Excise and Licenses to fund the 2021 costs for the implementation of long-term rental licenses. The Committee approved filing this item at its meeting on 5-18-21.

**Affected Council District(s) or citywide?** Citywide

#### **Executive Summary with Rationale and Impact:**

*Detailed description of the item and why we are doing it. This can be a separate attachment.*

This bill request authorizes a supplemental appropriation of \$434,750 in the Department of Excise and Licenses to support the 2021 implementation costs of the long-term rental licensing program. This program was introduced by City Council through CB21-0420 and is expected to pass second reading on Monday, May 3<sup>rd</sup>. The supplemental appropriation will cover costs of two new positions for the remainder of 2021, Accela expenses to implement the new license, community outreach, and technology expenses for new FTE. These costs are itemized in the following table:

1.0 FTE Program Manager (CA1714 / A-811)	\$49,146
1.0 FTE Management Analyst Senior (CA2253 / A-811)	\$49,146

New FTE Technology Expenses	\$2,740
Accela Expenses (paid through EXL)	\$318,718
Community Outreach	\$15,000
<b>TOTAL</b>	<b>\$434,750</b>

**Type (choose one: Grant; Supplemental; Fund Creation; Fund Rescission; Fund Transfer; Appropriation; Other):** Supplemental

**Amount:** \$434,750

**Budget Year:** 2021

**Fund and Funding Source (Fund/Org/Grant Number, if applicable):**

**Grantor (if applicable):**

**Fund Matching Requirements (if applicable):**

**Fiscal Impact:**