File #: 21-0642, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-28-21

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

Name:	Elvis Rubio
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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance approving a proposed First Amendatory Agreement between the City and County of Denver and the Housing Authority of the City and County of Denver, Colorado to extend the term and modify the scope of services to provide funding for the construction of accessory dwelling units that will benefit low-income households.

Amends an intergovernmental agreement with the Housing Authority of the City and County of Denver, Colorado by adding 639 days for a new end date of 12-31-22 and revising the scope of work for per unit funding amount, total number of accessory dwelling units (ADUs), location of ADUs, and clarifies income qualifications for low-income homeowners participating in the West Denver Renaissance Collaborative's Single Family Plus program to assist in the development of ADUs to mitigate involuntary displacement. No change to agreement amount (HOST-202158313-01). The last regularly scheduled Council meeting within the 30-day review period is on 7-12-21. The Committee approved filing this item at its meeting on 6-9-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202158313-01

Vendor/Contractor Name (including any "DBA"): Housing Authority of the City and County of Denver, Colorado

Type and Scope of services to be performed:
Amends an agreement between the Department of Housing Stability ("HOST") and the Housing Authority of the City and County of Denver ("DHA") for its West Denver Renaissance Collaborative's ("WDRC") Single Family Plus ("WDSF+") Accessory Dwelling Units ("ADUs") Pilot program. HOST is providing $500,000 to DHA to provide support to homeowners who develop ADUs for residential use on their property. WDRC's ADU Pilot Program was created by DHA and other partners to mitigate involuntary displacement of low- and moderate-income residents within nine (9) west Denver neighborhoods by increasing affordable housing choices, stabilizing homeowners, and building wealth. The program provides development assistance, referrals to custom ADU financing, and construction services to support the construction of accessory dwelling units ("ADU") for homeowners. DHA requires deed restricted affordability for all ADUs constructed through the WDSF+ program.

The WDSF+ program supports the City's core goals of stabilizing residents at risk of displacement by providing an income generating asset for low income homeowners. Additionally, the program will create income-restricted housing units, which supports the City's core goal of creating affordable housing. No fewer than seventeen (17) ADUs will be developed with the City's investment, and will support homeowners both in West Denver and Citywide who may be at high risk of displacement or are willing to provide the ADU as affordable housing.

The amendment does not increase funding; instead, it revises the scope of work as follows:
- Extends the period of performance through December 31,2022;
- Increases the per unit funding amount from $25,000 to $30,000;
- Reduces the total number of ADUs developed to seventeen (17);
- Allows up to five (5) ADUs to be developed Citywide provided that no fewer than twelve (12) ADUs are developed within the nine West Denver neighborhoods;
- Clarifies that funding may be provided to homeowners above 80% AMI provided that the ADU is rented to households at or below 80% AMI for 25 years.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts
Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?
01/1/2019 - 4/1/2021
What is the length of the extension/renewal?
639 days
What is the revised total term of the contract?
01/01/2019 - 12/31/2022
If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)