File #: 21-0629, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-24-21

Requesting Agency: Parks and Recreation
Division:

Subject Matter Expert Name:

Name: Jesús Orrantia
Email: Jesus.orrantia@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract Services Agreement between the City and County of Denver and CTM, Inc. for on-call tree planting and watering services.

Approves a contract with CTM, Inc. for $2 million and for two years for on-call tree planting and watering services throughout public right of way and public property areas, citywide (202158458). The last regularly scheduled Council meeting within the 30-day review period is on 7-12-21. The Committee approved filing this item at its meeting on 6-8-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 202158458

Vendor/Contractor Name (including any "DBA"): CTM INC

Type and Scope of services to be performed:
CTM INC provides services for tree planting & watering throughout public right-of-way and public property areas. This contract is for a two year term with a contract amount of $2,000,000.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):
3%
Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract: Date of execution plus two year

Options for Renewal:
How many renewals (i.e. up to 2 renewals)?
Term of any renewals (i.e. 1 year each):

Cost of initial contract term: $2,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)