



## Legislation Text

File #: 21-0872, Version: 1

### Contract Request Template (Contracts; IGAs; Leases)

**Date Submitted:** 7-28-21

**Requesting Agency:** General Services  
**Division:**

**Subject Matter Expert Name:**

Name: Nicol Suddreth

Email: Nicol.Suddreth@denvergov.org

#### Item Title & Description:

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

#### **A resolution approving a proposed Master Services Agreement between the City and County of Denver and W.J. Dickensheet & Associates, Inc. to provide auctioneering services.**

Approves a revenue contract with W.J. Dickensheet & Associates, Inc. for \$25,000 and through 7-31-26 for live auctioneering services for the City (GENRL-202158990-00). The last regularly scheduled Council meeting within the 30-day review period is on 9-20-21. The Committee approved filing this item at its meeting on 8-17-21.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** GENRL-202158990-00

**Vendor/Contractor Name (including any "DBA"):** W.J. Dickensheet & Associates, Inc.

#### **Type and Scope of services to be performed:**

W.J. Dickensheet & Associates, Inc. will provide live auctioneering services for the City. The Contractor will receive compensation mainly from a fee that is charged to the buyer. The contract maximum is set at \$25,000 to cover any potential Category 2 auctions that may occur during the lifetime of the agreement. The hourly rate associated with Category 2 auctions will

only be charged only if assistance is required by Treasury. All remaining auction categories historically have not required assistance by Treasury.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** August 1, 2021 - July 31, 2026

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$25,000.00

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**