File #: 21-0990, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 8-25-21

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert Name:

Name: Leann Rush
Email: leann.rush@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Air Filter Solutions, Inc. concerning the purchase of HVAC air filters and belt kits for maintenance at Denver International Airport.

Approves a master purchase order with Air Filter Solutions, Inc. for $7,000,000 and for two years, with three one-year options to extend, for the purchase of HVAC air filters and belt kits for maintenance at Denver International Airport (SC-00006215). The last regularly scheduled Council meeting within the 30-day review period is on 10-11-21. The Committee approved filing this item at its meeting on 9-8-21.

Affected Council District(s) or citywide? Council District 11

Contract Control Number: SC-00006215

Vendor/Contractor Name (including any "DBA"): Air Filter Solutions Inc.

Type and Scope of services to be performed:
This is for 3.2.6(e) approval for a supplier contract for the purchase of HVAC Air Filters and Belt

Kits for maintenance at Denver International Airport.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract: 2 years

Options for Renewal:
How many renewals (i.e. up to 2 renewals)? 3
Term of any renewals (i.e. 1 year each): 1 year each

Cost of initial contract term: $7,000,000.00

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)