



Legislation Text

File #: 21-1013, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 8-31-21

Requesting Agency: Office of Human Resources
Division:

Subject Matter Expert Name:

Name:	Chris O'Brien
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendment to Agreement between the City and County of Denver and Compsych Employee Assistance Program, Inc. to increase the fee schedule's employee assistance program (EAP) sessions costs.

Amends a contract with Compsych Employee Assistance Program, Inc. to increase training hours in 2022 and 2023, and to increase the fee schedule's employee assistance program (EAP) session costs to \$1.21 per employee per month. No change to contract amount or duration (CSAHR-202159677-01; 201845795-01). The last regularly scheduled Council meeting within the 30-day review period is on 10-11-21. The Committee approved filing this item at its meeting on 9-7-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: CSAHR-202159677-01 [201845795-01]

Vendor/Contractor Name (including any "DBA"): Compsych Employee Assistance Program, Inc.

Type and Scope of services to be performed:

Compsych provides employee assistance program (EAP) for Denver employees/dependents. EAP includes counseling sessions, legal issue assistance, financial issue assistance, research assistance for work-life balance matters, supervisory consultations, assistance with mandatory work counseling related to work-related performance or behavioral issues, critical incident stress management support including on-site counseling, provides employees/dependents with tailored applications to address depression, anxiety, stress, substance use, chronic pain, sleep challenges, etc.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)