



Legislation Text

File #: 22-0060, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-10-22

Requesting Agency: Parks and Recreation
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Matrix Design Group, Inc. to extend the term for consulting services on an as needed basis.

Amends a contract with Matrix Design Group, Inc. by adding one year for a new end date of 4-10-23 for on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide. No change to contract amount (201947691; 202160659). The last regularly scheduled Council meeting within the 30-day review period is on 2-28-22. The Committee approved filing this item at its meeting on 1-18-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201947691 / 202160659

Vendor/Contractor Name (including any "DBA"): Matrix Design Group, Inc.

Type and Scope of services to be performed:

The contract with Matrix Design Group, Inc. is for On-Call Landscape Architectural Planning, Design, and Related Services. The amendment will extend the term an additional one year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization

of these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

19%

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

4/10/2019 - 4/10/2022

What is the length of the extension/renewal?

1 year

What is the revised total term of the contract?

4/10/2019 - 4/10/2023

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)