



Legislation Text

File #: 22-0062, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-10-22

Requesting Agency: Parks and Recreation
Division:

Subject Matter Expert Name:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Norris Design, Inc. to extend the term for consulting services on an as needed basis.

Amends a contract with Norris Design, Inc. by adding one year for a new end date of 4-10-23 for on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide. No change to contract amount (201947762; 202160683). The last regularly scheduled Council meeting within the 30-day review period is on 2-28-22. The Committee approved filing this item at its meeting on 1-18-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201947762/202160683

Vendor/Contractor Name (including any "DBA"): Norris Design, Inc.

Type and Scope of services to be performed:

The contract with Norris Design, Inc. is for On-Call Landscape Architectural Planning, Design, and Related Services including, but not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. The amendment will

extend the term one additional year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization of these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

19%

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

4/10/2019-4/10/2022

What is the length of the extension/renewal?

1 year

What is the revised total term of the contract?

4/10/2019-4/10/2023

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)